
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB
Telephone: 01223 832470
E-mail: info@sawstonparishcouncil.gov.uk



MASTERPLAN/HIGH STREET GROUP MEETING NOTES

Held on Tuesday 17th February 2026 7.30pm at Parish Council Office

Present:

Councillor Kevin Cuffley
Councillor Paul Allen
Councillor David Bard
Councillor Kevin Deeming
Councillor Paul Smith
Councillor Patrick Thouroude
Reg Cullum

1) Welcome

Councillor Kevin Cuffley welcomed everyone to the meeting.

2) Apologies for absence

Councillor Brian Milnes
Councillor Kieran Cooper
Councillor Ian Reeves
Councillor Anand Pillai
Councillor Deborah Alderwick

3) Notes from meeting 29 October 2026

The meeting notes were noted.

4) To discuss electric charging points

Councillor Kevin Deeming explained that he now has three quotes for companies to install electric charging points/bays but there was some concern with regards to the ground works and what is expected. The committee want to ensure the parking area will be suitable for at least 10 years with no maintenance, especially now they know there are three drains in the area. It was suggested the parish council get a structural survey done on the area and ask what standard is needed to ensure it lasts at least 10 years with no maintenance. The Clerk will contact a local structural engineer and obtain a quote ideally before the next full parish meeting.

Councillor Kevin Deeming will also question the companies regarding any service charges and maintenance fees, ideally for a 10-year contract.

The committee also wanted to check where the parish council stand with regards to insurance and who would be liable should anything happen as the chargers will be on parish council land. The Clerk agreed to investigate this.

5) To discuss quotes for surfacing and provision of the proposed electric charging points

Discussed above.

6) To discuss the commercial relationship between the Parish Council and the provider

Discussed above.

7) To discuss quotes for signage

Councillor Kevin Deeming questioned how much signage is required as the location etc will be app based although there will need to be signage on site. This will be discussed at a later date.

8) To discuss planning application

Councillor Kevin Deeming will contact Councillor Brian Milnes to question if planning permission is required.

9) Update on 20mph speed limit through the village

Councillor Paul Allen explained that he and Councillor Deborah Alderwick have started to fill in the application form. The deadline for the application is 27th March. He will update the committee at the next meeting.

10) Matters for next meeting

- To discuss electric charging points at Mill Lane recreation ground
- To discuss signage for the charging points
- Update regarding possible planning permission
- Update on 20MPH application

11) To discuss date for next meeting

Next Masterplan/High Street Group on Tuesday 17th March 2026, 7.30pm.

Meeting closed 8.30pm