



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 09 DECEMBER 2025
Held at Spicers Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley

Ian Reeves

Kevin Deeming

Deborah Alderwick

Neil Reid

Colin Groves

Kieran Cooper

Paul Smith

Brian Milnes

Paul Allen

David Bard

+ 2 members of public
County Councillor Peter Fane

232 APOLOGIES FOR ABSENCE

Councillor Anand Pillai

Councillor Patrick Thouroude

233 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

A member of public asked about the Parish Council website and asked why the old website is still live. Councillor Kieran Cooper explained that the parish council is still working on the archived minutes.

The 20mph consultation does not have an end date. Councillor Kieran Cooper explained that there is not one but the deadline will be the end of January. He will put the deadline on the website.

He then asked about the recent County Council proposal to prohibit vehicles turning left from the A1301. Councillor Kevin Cuffley explained this is on the agenda and the parish council was only informed of this recently and he will bring the item forward to be discussed.

234 DECLARATIONS OF INTEREST FOR THIS MEETING

Councillor Paul Smith – Item 247 as relative

Councillor Kevin Cuffley requested item 248 to be brought forward as the member of public had attended the meeting to discuss this and County Councillor Peter Fane was present.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves to bring item 248 forward.

VOTE: 11 FOR : 0 UNANIMOUS

248 TO DISCUSS CAMBRIDGESHIRE COUNTY COUNCIL (A1301, SAWSTON) PROHIBITION OF LEFT TURN)

The County Council proposes to make the above Order under the Road Traffic Regulation Act 1984, as amended, after consultation with the Chief Officer of Police to prohibit vehicles turning left from the A1307 on to Mill Lane, Sawston and to install a toucan crossing.

Councillor Brian Milnes said this is the most ludicrous idea from Highways, there is no justification for it and no explanation for it. The cost of erecting this crossing would be huge

and the parish council need to understand the justification for the proposed toucan crossing.

Councillor Deborah Alderwick said the crossing is not from pavement to pavement.

Councillor David Bard could not see what this work would achieve.

This would also divert more traffic to New Road/Mill Lane.

County Councillor Peter Fane will take back all the parish council comments to County, he also has only just seen this application and will take on board all the parish councils views. The Parish Council want to know where this scheme has come from. He will report back once he has the information.

235 UPDATE FROM COUNTY COUNCILLORS

The update is at the end of these minutes, on the parish council website and available from the parish council office.

Councillor Peter Fane asked the parish council if they would support a 30mph speed limit on the A1301 toward Stapleford by the bridge due to concerns from Stapleford parish council and the recent accident where the car was traveling at 80mph and landed in the field. The parish council discussed this and in principle support this reduction in the speed limit near the bridge.

236 UPDATE FROM DISTRICT COUNCILLOR

Councillor Brian Milnes explained there has been many meetings at SCDC recently and they are concerned about the LGR as the Mayor seems to be biased about matters regarding Peterborough which is causing problems.

The 4- day week has been reviewed and they have had 3 cabinet meetings regarding the LGR and have put together their combined bid to the Government, the first result should be by March 2026.

237 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 25 NOVEMBER 2025

The minutes of the Full Parish Council meeting held on 25 November 2025 were read, confirmed, and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Neil Reid to accept the minutes.

VOTE: 11 FOR : UNANIMOUS

238 TO REPORT ON THE FINANCE & GENERAL PURPOSES MEETING HELD ON 02 DECEMBER 2025

5 – Accept precept in two instalments

VOTE: 11 FOR : UNANIMOUS

6 – To adopt IT Policy (based on model SAPPP 2025)

VOTE: 11 FOR : UNANIMOUS

Councillor Brian Milnes left the meeting 7.50pm

239 TO REPORT ON THE TASK & FINISH MEETING HELD ON 26 NOVEMBER 2025

The report of the Task & Finish meeting held on 26th November were presented and noted.

240 MATTERS ARISING – NEW INFORMATION ONLY

None

241 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

25/04622/PRIOR	<p>Change of use from commercial, business and service (Use Class E) to 2no 2bed flats on the first floor at 37-39 High Street.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Deborah Alderwick to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 9 For 1 Abs</p> <p>Comment: No objection but please clarify what their intentions are. We also noticed there is no toilet facilities in one of the retail units.</p>
<p><u>Tree</u></p>		
25/1304/TTPO	<p>x2 Sycamore, x1 unknown - Prune down to 1 metre above each crown at Land Rear Of 2 To 4 St Marys Road Church Lane.</p>	<p>Would like clarification of what work is being done before we comment.</p>

Information only plan noted

242 ACCOUNTS FOR NOVEMBER 2025

The accounts for November were presented.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to accept the accounts for November 2025.

VOTE: 10 FOR : 0 UNANIMOUS

243 TO AGREE PRECEPT FOR 2026/2027

Councillor Kieran Cooper explained that the Finance & General Purposes committee went through the budget for each committee and calculated the precept for 2026/2027 on the new tax base. He asked if any councillors had questions regarding what was proposed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Ian Reeves to accept the precept of £437,967.00 for 2026/2027 which is an increase of 2.01% and Band D equivalent £153.91.

VOTE: 10 FOR : 0 UNANIMOUS

244 TO DISCUSS QUOTES FOR FIRE RISK ASSESSMENT AND SERVICES ON ALL 5 SITES

The Facilities Administrator obtained quotes for Fire Risk Assessment and services at all 5 sites.

The Fire Risk Assessment checks the emergency lights, doors etc work if there was an emergency. Then the servicing of fire extinguishers etc are separate.

- £1,880.00 for Risk Assessment (5 sites) per annum – waiting for service quotes
- £1,210.00 for Risk Assessment (3 sites) £1,350.00 per annum for service but only 3 sites, they cannot do all 5 sites
- £750.00 for Risk Assessment (5 sites) £738.00 for servicing (5 sites) per annum

The Clerk explained we have been waiting for additional information and have chased and deferred this item a couple of times. This is due in January so really needed to decide. This was discussed.

It was **proposed** by Councillor Deborah Alderwick and **seconded** by Councillor Kieran Cooper to accept the third quote for £750.00 & £738.00 for all 5 sites on a 3-year contract.

VOTE: 10 FOR : 0 UNANIMOUS

245 TO DISCUSS CAPITALLY FUNDED HIGHWAY MAINTENANCE SCHEMES

The Parish Council has been asked by County Council if they wish to highlight any roads or footpaths in the village where they think capital investment is needed, i.e. major resurfacing or reconstruction of a significant length of road or footpath/cycleway, installation of new drainage system etc. This was discussed at length.

- Chapefield Way footpaths resurfacing
- Additional crossing on Babraham Road near the industrial estate (footpath 10), there are many houses on the new estate whose children attend Ickniel School
- Resurface footpath 9 – from High Street to bypass (Catleys Walk), this is a well-used footpath especially for Whittlesford children who walk to the village college.
- Repairs to the mini roundabout on High Street/Link Road and the speed bumps on London Road by the Health Centre
- Church Lane footpath
- Sunderlands Avenue footpath
- Plantation Road
- Cambridge Road by the traffic lights
- The road from Stapleford to Waitrose Trumpington – resurface.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith to put forward these suggestions.

VOTE: 10 FOR : 0 UNANIMOUS

246 TO AGREE SECTION 80 DEMOLITION NOTICE FOR LYNTON WAY PAVILION

The Parish Council must obtain a section 80 notice before demolition can start on Lynton Way pavilion although the work would not start until after the football season. This was discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Deborah Alderwick to go ahead and apply for the notice.

VOTE: 10 FOR : 0 UNANIMOUS

247 TO DISCUSS RESIDENT REQUEST TO PURCHASE A BENCH FOR THE CEMETERY

The Clerk explained that a resident has asked permission to place a bench in the cemetery near a relative's grave. She explained at last year's April full parish meeting a family was refused permission for a bench due to the amount already there and it was agreed not to have anymore. They would be able to have a plaque on the bench by the memorial tree or possibly a bench somewhere else in the village.

248 TO DISCUSS CAMBRIDGESHIRE COUNTY COUNCIL (A1301, SAWSTON) PROHIBITION OF LEFT TURN)

Discussed earlier

249 CORRESPONDENCE

None

250 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING

Councillor Deborah Alderwick asked if there is any de-escalation training for Councillors. She asked if the parish council would like her to investigate this. It was agreed for her to investigate and bring back to council.

She also reported the muddy paths on Babraham Road where the paths have recently been resurfaced. The grass verges are just mud and where there has been a lot of rain the footpaths are muddy. County Peter Fane will investigate.

Councillor Paul Smith wanted to comment on the great work the tree surgeon has recently done on the tree work in the cemetery.

Councillor David Bard asked for the Local Plan to be on the next agenda (January 2026) to discuss.

Councillor Kevin Cuffley explained that the Clerk wanted to arrange an extra full parish meeting for Wednesday 7th January 2026 to discuss the proposed skate park. She wanted to let the councillors know the date so they can attend.

Meeting Closed 8.40pm