SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 27 OCTOBER 2026
Held at Spicers Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley	Paul Allen
Colin Groves	Patrick Thouroude
David Bard	Deborah Alderwick
Kevin Deeming	Paul Smith (left 7.40pm)
Samuel Betz	Elizabeth Dean

180 APOLOGIES FOR ABSENCE

Councillor Simon Ward (Personal)
Councillor Katie O'Bryan (Personal)
Councillor Kieran Cooper (Work Commitments)

It was ***proposed*** by Councillor Kevin Cuffley and ***seconded*** by Councillor Paul Allen to accept the above apologies.

VOTE: 10 FOR : UNANIMOUS

181 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

182 DECLARATIONS OF INTEREST FOR THIS MEETING

None

183 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 13 OCTOBER 2026

The minutes of the Full Parish Council meeting held on 13th October 2026 were read, confirmed, and signed.

It was ***proposed*** by Councillor Colin Groves and ***seconded*** by Councillor Kevin Cuffley to accept the minutes.

VOTE: 10 FOR : UNANIMOUS

184 MATTERS ARISING – NEW INFORMATION ONLY

None

185 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

26/03879/FUL Erection of a single dwellinghouse and garage with studio/annex in the grounds of the existing house with independent vehicle access previously permitted under application 23/03186/FUL and subsequently amended under application 25/02609/S73 at Guildens Catleys Walk https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/03879/FUL

OBJECTION:
The Southern boundary of the site as shown on the Site Location Plan, P-01 Rev B and other application plans is inconsistent with the boundary to Guildens shown on the Land Registry Title Plan CB154505 and appears to incorporate a significant section of the former highway verge on the North side of Catleys Walk. Whilst the Parish Council is aware that land ownership issues are not, of themselves, valid grounds for objection, if the applicant is unable to prove title to this land it will be legally impossible to implement the Landscaping Plan 001C.

It was ***proposed*** by Councillor David Bard and ***seconded*** by Councillor Kevin Cuffley to ***OBJECT*** this application.

VOTE: 10 FOR UNANIMOUS

186 TO DISCUSS GRANTA RESTORATION – STAPLEFORD GROUP
The Sustainable Stapleford Advisory group to Stapleford Parish Council is planning some restoration work on the River Granta, within the umbrella of the Cam Catchment Partnership. As such, they wondered whether there is someone from Sawston Parish Council who would be interested in collaborating with them on this, even if it was a point of contact to keep them in the loop, as the Granta forms the boundary between our parishes for a few hundred meters.
This was discussed and Councillor Deborah Alderwick offered to be the Parish Council contact.

187 TO DISCUSS DONATION REQUEST FROM SAWSTON NURSERY
Sawston Nursey has requested a donation of £700.00 towards the purchase of a paediatric defibrillator which they will keep within the nursery which would be available for public use in an emergency during Nursery opening times. This was discussed.

It was ***proposed*** by Councillor Kevin Cuffley and ***seconded*** by Councillor Colin Groves to go ahead and donate £700.00

VOTE: 10 FOR : UNANIMOUS

188 TO DISCUSS BENCH FOR A MEMORIAL AT MILL LANE RECREATION GROUND
The Parish Council has been asked if a bench can be installed on Mill Lane recreation ground as a memorial to a resident who played football for Sawston but sadly passed away. The Clerk confirmed that the Head Grounds Keeper confirmed there would be space on Mill Lane to install a bench.

It was ***proposed*** by Councillor Kevin Cuffley and ***seconded*** by Councillor Samuel Betz to allow them to purchase a bench for the parish Council to install on the recreation ground.

VOTE: 10 FOR : UNANIMOUS

189 TO DISCUSS TREE QUOTE FOR THREE TREES IN THE MILLENNIUM COPSE
The Clerk explained that there are three trees along the Millennium Copse footpath whose canopies are severely overhanging neighbouring residents' gardens and require reduction. This work is beyond the scope of the Groundskeepers and will need to be carried out by a qualified tree surgeon.
The Clerk obtain a quote from a company that are doing some other tree work along the same footpath who could carry all the work out at the same time.
The cost of this work is £1,200.00 + vat.

It was ***proposed*** by Councillor Kevin Cuffley and ***seconded*** by Councillor David Bard to go ahead with the quote for £1,200.00 and get the work carried out all at once.

VOTE: 10 FOR : UNANIMOUS

190 TO DISCUSS FLOODLIGHTS AT LYNTON WAY RECREATION GROUND

One of the Sawston football clubs that uses Lynton Way Recreation Ground advised that they are unable to train in the evenings due to inadequate floodlighting. The Groundskeepers and Assistant Clerk investigated the matter and, although the lights are partially obscured by surrounding trees, considered that a reasonable level of light remains. It was suggested, however, that the Parish Council may wish to explore the installation of additional lights halfway down the existing poles to improve brightness. This option would be considerably more cost-effective than replacing the entire lighting system.

The cost to install 3 x large LED floodlights to existing poles (at a lower level) would be a cost of £735.00 + vat. No other quotes were received even though both companies were contacted. This was discussed.

It was ***proposed*** by Councillor Deborah Alderwick and ***seconded*** by Councillor Colin Groves to go ahead and install 3 additional floodlights at a cost of £735.00 + vat.

VOTE: 10 FOR : UNANIMOUS

190 TO DISCUSS PAT TESTING QUOTES FOR ALL SITES

Four companies were contacted to obtain quotes for PAT Testing on all of the Parish Council's sites for three years, three quotes were received.

- £208.00 + vat
- £250.00 + vat
- £495.00 + vat
- No fourth quote

It was ***proposed*** by Councillor Kevin Cuffley and ***seconded*** by Councillor Samuel Betz to go ahead with the quote at £208.00 + vat

VOTE: 10 FOR : UNANIMOUS

191 CORRESPONDENCE

None

192 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor Samuel Betz confirmed that Whittlesford Parish Council voted to go ahead with the solar lights on the footpath from Sawston bypass to Whittlesford. They will also support any initiatives that Sawston Parish Council has for the Sawston side.

Meeting Closed 8.05pm