



# SAWSTON PARISH COUNCIL

**MINUTES of the FULL COUNCIL MEETING HELD ON 21 OCTOBER 2025  
Held at Spicers Pavilion - Meeting commenced at 7.15 pm**

**PRESENT:**

Clerk: Jo Keeler

**Councillors**

Kevin Cuffley

Anand Pillai

Kevin Deeming

Deborah Alderwick

David Bard

Paul Smith

Colin Groves

+ 3 members of public

**173 APOLOGIES FOR ABSENCE**

Paul Allen – Personal  
Kieran Cooper – Personal  
Ian Reeves – Personal  
Patrick Thoroude – Personal  
Brian Milnes - Personal

**174 PUBLIC PARTICIPATION TIME (15 Minutes allowed) \***

None

**175 DECLARATIONS OF INTEREST FOR THIS MEETING**

None

**176 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 21 OCTOBER 2025**

The minutes of the Full Parish Council meeting held on 21 October 2025 were read, confirmed, and signed.

It was **proposed** by Councillor Deborah Alderwick and **seconded** by Councillor David Bard to accept the minutes.

**VOTE: 7 FOR : UNANIMOUS**

**177 MATTERS ARISING – NEW INFORMATION ONLY**

None

**178 PLANNING APPLICATIONS AND ASSOCIATED MATTERS**

<a href="#">25/03845/LBC</a>	Works to safeguard the south party wall of No. 109 High Street following demolition of 111 High Street at 111 High Street.  <b>Proposed</b> by Councillor David Bard and <b>Seconded</b> by Councillor Kevin Deeming to <b>object</b> to this application.	<b>Objection/Do Not Support</b>  <b>Vote: 9 For Unanimous</b>  <b>Comment:</b> No objection to the demolition of the existing premises but the council
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		would like to reiterate their previous objection to the loss of parking.
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**179 TO DISCUSS SPORTS CLUB MATTERS**

None

**180 TO DISCUSS SAWSTON FUN RUN HOLDING THEIR EVENT AT SPICERS SPORTS GROUND**

Gerry Holloway and David Ellis attended the meeting and explained that as the Village College is having extensive renovation, they cannot use the grounds for next year's fun run.

The Clerk explained that Gerry Holloway and David Ellis met with the Head Grounds Keeper on site at Spicers Sports ground to discuss the options. The Head Grounds Keeper marked a map of what areas would be available for the fun run which would protect the cricket square/outfield.

The head Grounds keeper wanted them to move the start of the race and have the runners exit the vehicular gate on New Road but they explained this would create a bottleneck and be a safety issue.

They were asked to start the race on New Road as the road would be closed but Gerry Holloway explained that even though the road is closed cars do still try to go through the closure which again would be a safety issue.

David Ellis ensured that there would be no damage to the grounds and that the 2000 runners would only be on the ground for half an hour and there would be a maximum of 12 disabled cars.

This was discussed at length.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Smith that we do support the fun run on the provision that they meet again and the Head Grounds Keeper has the final say and that the fun run show evidence of a Plan B if the weather is wet.

**VOTE: 7 FOR : UNANIMOUS**

Councillor Kevin Cuffley thanked them for attending and they left the meeting.

**181 TO CIVILIAN PARKING ENFORCEMENT**

This item was deferred as Councillor Brian Milnes was not present.

**182 TO DISCUSS BUS STOP ON BABRAHAM ROAD**

County Councillor Laurance Damary-Homan has been investigating the possibility of having a bus stop on Babraham Road near the new estates. The issue is where the buses would stop and be able to turn. Councillor Laurence is investigating this but wanted the parish council's support in the possibility of having a bus stop on Babraham Road before pursuing.

This was discussed and in principle the parish council support it.

**VOTE: 5 FOR : 2 AGAINST**

**183 TO DISCUSS GRASS CUTTING QUOTES**

This item will be deferred until more information received.

**184 TO DISCUSS PLANTING TREES ON ORCHARD PARK**

The Clerk explained that there have been several conversations at meetings with regards to a group of adults playing cricket on Orchard Park, the issue being they are using a hard ball in an area which is well used by walkers, kids etc.

One resident suggested planting some trees in the area they are playing on. The Clerk explained the Head Groundskeeper has some trees in the ground store enclosure which they have been nurturing which can now be planted. He has visited the site and recommended we plant some trees in a triangle. This was discussed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Anand Pillai to plant the trees we already have.

**VOTE: 7 FOR : 0 UNANIMOUS**

**185 TO DISCUSS 20MPH LEAFLET**

Councillor Paul Allen created a leaflet to be distributed to every house in Sawston with information about the proposed 20MPH scheme in the village and asked for feedback. This was discussed and a slight amend was made to the order.

The Clerk explained the cost for the design and printing the leaflet is £398.00 (no vat) and the cost for the delivery is £350.00 + vat. The Clerks were unable to get more quotes for this.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kevin Deeming to accept the above costs for printing and delivery.

**VOTE: 7 FOR : 0 UNANIMOUS**

It was **proposed** by Councillor Kevin Deeming and **seconded** by Councillor Anand Pillai to go ahead with the proposed leaflet.

**VOTE: 7 FOR : 0 UNANIMOUS**

**186 TO DISCUSS DISABLED ACCESS TO MILL LANE RECREATION GROUND**

The Clerk has been asked if there is anything that can be done to make disabled access onto Mill Lane easier. The Clerk will meet with the Head Grounds Keeper to discuss options and take back to another meeting.

**187 TO DISCUSS LYNTON WAY DESIGN BRIEF**

Councillor Kieran Cooper has put together a brief for the design of the proposed new Lynton Way pavilion so the project can move forward and a project manager engaged. This was based on conversations had at the Task & Finish group meetings.

It was **proposed** by Councillor Deborah Alderwick and **seconded** by Councillor Anand Pillai to accept the proposed brief with the amend to remove the sentence on 4.2 'one male and one female' with regards to the toilets.

**VOTE: 7 FOR : 0 UNANIMOUS**

**188 CORRESPONDENCE**

None

**189 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING**

None

**Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the**

**public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.**

It was ***proposed*** by Councillor David Bard and ***seconded*** by Councillor Colin Groves to go into camera.

**VOTE: 7 FOR : 0 AGAINST UNANIMOUS**

The member of public left the meeting.

**190 TO CONFIRM AND SIGN THE MINUTES OF THE STAFF MANAGEMENT COMMITTEE MEETING HELD ON 20 OCTOBER 2025**

The minutes of the Staff Management meeting held on 20 October 2025 were read, confirmed, and signed.

Item 5 – Extend Litter Pickers hours to full day Wednesdays.

**VOTE: 7 FOR : UNANIMOUS**

It was ***proposed*** by Councillor Deborah Alderwick and ***seconded*** by Councillor David Bard to accept the minutes.

**VOTE: 7 FOR : UNANIMOUS**

**Meeting Closed 8.32pm**