



SAWSTON PARISH COUNCIL

**MINUTES of the FULL COUNCIL MEETING HELD ON 10 FEBRUARY 2026
Held at Spicers Pavilion - Meeting commenced at 7.15 pm**

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley

Colin Groves

Kevin Deeming

Deborah Alderwick

Neil Reid

Patrick Thouroude

Kieran Cooper

Paul Smith

Ian Reeves

Paul Allen

David Bard

+ 5 members of public

Matt Tunley - Hills

County Councillor Peter Fane

County Councillor Laurence Damary-Homan

299 APOLOGIES FOR ABSENCE

Councillor Anand Pillai

300 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

Councillor Kevin Cuffley welcomed Katie O'Bryan who has shown an interest in becoming a parish councillor.

Reg Cullum asked if local representatives of the village will make representation regarding the Development Corporation consultation. Councillor Kevin Cuffley said the parish council will once they have been notified.

Kerrin Compton asked the parish council to consider pollution when deciding on the proposed 20MPH scheme in the village. He went on to explain that pollution would increase if the speed limit was reduced to 20MPH on the thoroughfare roads – London Road, Babraham Road and Cambridge Road so these could be excluded. Some responses from the recent public consultation also expressed that although they agreed with the 20MPH scheme they wanted these roads excluded. The County Council website also states this about the pollution on their website.

Councillor Kevin Cuffley thanked him for his time helping with this project.

301 DECLARATIONS OF INTEREST FOR THIS MEETING

Deborah Alderwick – item 310 as on the committee of one of the beneficiaries of the Fun Run (Non-Pecuniary)

302 TO DISCUSS HOUSING SURVEY FOR LAND AT MILL LANE – HILL REPRESENTATIVE TO ATTEND

Councillor Kevin Cuffley introduced Matt Tunley from Hills.

He explained that the land to develop is south of Mill Lane adjacent to the allotments. They have carried out pre application consultation with SCDC over the last couple of years pursuing a market lead scheme with some affordable housing. Moving forward they are

now looking into a 100% affordable housing scheme with no market housing. Cambridgeshire Acre will be doing a survey for all the residents of Sawston looking at the housing needs in the village, affordability etc. This is a third-party consultant who will be carrying out the survey and manage the data. The data results will then be used for what size houses etc they will build. The survey will be delivered by 16th February. Residents will have a month to respond and Hills will receive the date mid-April. Their intention is to feed the information into their formal application.

Councillor Paul Smith arrive 7.29pm

Councillor Kevin Deeming asked what their expectation is regarding the response. They are hoping for at least a 30% response.

County Councillor Laurence Damary-Homan arrived 7.32pm

Councillor Kevin Cuffley thanked Matt Tunley for attending the meeting and updating the parish council.

302 UPDATE FROM COUNTY COUNCILLORS

The update is on the parish council website and available from the parish council office.

Councillor Laurence Damary-Homan explained the County Council has gone through the budget today and has committed £20m for capital maintenance for 2027/2028 and £2m for gulleys/verges.

Councillor Kevin Cuffley asked about the £98m shortfall for social care. Councillor Laurence Damary-Homan explained the County Council had to increase the budget by 2% for this. The government are covering 90% and the County Council will cover the other 10% from reserves.

With regards to pot holes, he explained that officers are apparently regularly inspecting the roads but he is challenging this and will keep the parish council updated.

There has not yet been an application for the traffic scheme on A1301 turning into Mill Lane but will ensure to keep the parish council updated.

304 UPDATE FROM DISTRICT COUNCILLOR

The update is on the parish council website and available from the parish council office.

305 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 27 JANUARY 2026

The minutes of the Full Parish Council meeting held on 27th January 2026 were read, confirmed, and signed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Neil Reid to accept the minutes.

VOTE: 10 FOR : 1 ABS

306 MATTERS ARISING – NEW INFORMATION ONLY

None

307 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

26/00221/HFUL	Erection of a single storey side/rear infill extension at 50 London Road. Proposed by Councillor David Bard and Seconded by Councillor Kevin Cuffley to support to this application.	Support/No Objection Vote: 11 For Unanimous
26/00240/HFUL	Garage conversion to form habitable space and removal of rear single storey extension. Render and casement window add low profile rooflights to garage conversion at 153 High Street. Proposed by Councillor David Bard and Seconded by Councillor Patrick Thouroude to support to this application.	Support/No Objection Vote: 11 For Unanimous
26/00302/ADV	Installation of a non illuminated estate sign at Accelerator Park Ashwell Point. Proposed by Councillor Deborah Alderwick and Seconded by Councillor Kevin Deeming to support to this application.	Support/No Objection Vote: 11 For Unanimous
26/00403/PRIOR	Demolition of an Existing single storey brick built building at Unit A Rear Of 12 Common Lane. Proposed by Councillor Kieran Cooper and Seconded by Councillor Kevin Cuffley to support to this application.	Support/No Objection Vote: 10 For 1 Abs

308 ACCOUNTS FOR JANUARY 2026

The accounts for January 2026 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Ian Reeves to accept the accounts for January 2026.

VOTE: 11 FOR : 0 UNANIMOUS

309 TO DISCUSS BUS STOP ON BABRAHAM ROAD

County Councillor Laurence Damary-Homan explained he is still investigating the proposal to have a bus stop on Babraham Road. A petition will soon be submitted to the Combined Authority although this has been ongoing for months and the County Councillors will submit an official complaint if they receive no response.

Councillor Kevin Cuffley thanked the County Councillors for their continued work with this.

310 TO DISCUSS DONATION REQUEST FROM SAWSTON FUN RUN & WALK

Sawston Fun Run & Walk has made a donation request for £620.00 for general sponsorship and the cost of the banner to advertise the event.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Paul Allen to donate £620.00 from the new financial budget 2026/2027.

VOTE: 11 FOR : 0 UNANIMOUS

311 TO DISCUSS DONATION REQUEST FROM THE SHELFORD & STAPLEFORD YOUTH INITIATIVE (SSYI)

SSYI has asked for a donation request of £20,755.00 towards the overall costs for 2026/2027 of SSYI activities.

SSYI provide youth activities and support for local 10-18 year olds and currently 106 of the 320 young people involved are from Sawston. The Clerk confirmed that the parish council has budgeted £3k for 2026/2027. This was discussed.

Councillor Kieran Cooper explained the parish council could not commit to this amount as the precept for 2026/2027 has already been agreed and didn't think the request was very respectful as they are asking for a very large amount of money.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to refuse the donation this time for £20,755.00 and invite them to a later meeting to discuss for 2027/2028 and explain why there is such a large increase in their request. The council agreed to donating £3k as budgeted.

VOTE: 10 FOR : 1 OBJECTION

312 TO DISCUSS DRAFT CHAIR REPORT CONTENT

The councillors discussed the draft chair report and there was a couple of amends suggested. The Clerk will make the amends before sending to print.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Neil Reid to accept the proposed Chair report with amends.

VOTE: 11 FOR : 0 UNANIMOUS

313 TO DISCUSS LARGE POLYTUNNEL AND SHED ON ALLOTMENT

The Clerk explained that an allotment holder has erected a very large poly tunnel and shed on their allotment which does not follow the allotment rules, all councillors had photos.

The Assistant Clerk has had some complaints from other allotment holders regarding this and has spoken to the allotment holder and sent several letters asking them to remove them which still has not been done. This was discussed and Councillor Kieran Cooper said the parish council should take enforcement action as it breaks the rules.

The Clerk suggested writing another letter to explain if it is not removed by the end of February the parish council will remove using the probation service. The letter should be hand delivered as soon as possible.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Ian Reeves to follow the Clerks suggestion.

VOTE: 11 FOR : 0 UNANIMOUS

314 TO DISCUSS POSSIBLE BLIND SPOT MIRROR ON HIGH STREET

Councillor Paul Allen explained he is meeting with the County Council about this and it will be deferred until the information is received.

315 TO DISCUSS CHANGE OF STREET LIGHT ON HIGH STREET

Balfour Beatty has recently replaced a street light on the High Street on the corner of Common Lane (opposite 92 and 105 High Street).

A resident has contacted the parish council to say that the light was replaced with a modern lumiere light which he felt was unsuited to the conservation area and asked if the parish council could arrange for it to be replaced with the older style which would be more in keeping with the area. This was discussed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kieran Cooper to try and replace the light.

VOTE: 11 FOR : 0 UNANIMOUS

316 TO DISCUSS ANCHOR COVERS FOR DEAL GROVE

The Clerk explained that the anchors on the climbing net at Deal Grove need to be replaced. Only one quote was obtained.
£797.94 + vat.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kieran Cooper to accept the quote and replace.

VOTE: 10 FOR : 1 AGAINST

317 TO DISCUSS 20MPH FUNDING APPLICATION

Councillor Kevin Cuffley explained that from the responses received regarding the consultation, 63% voted yes for a village wide 20mph scheme.

Kerrin Compton reiterated the pollution issue again and explained there is a good argument for not having a 20mph limit on the throughfare roads. A 20mph village wide scheme may also have an effect on the current bus service as buses will have to travel slower and if other villages do it too it will have a knock-on effect.

Councillor Paul Allen explained that Pampisford parish council are keen on applying with Sawston parish council.

Councillor David Bard asked for an additional monitoring point on Babraham Road with regards to the pollution.

Councillor Patrick Thouroude explained that the increase in HGV pollution could be offset by the reduction in smaller vehicle pollution at 20 mph, and depending on total numbers per year, the overall net effect could be lower pollution than at 30 mph. This requires vehicle data which we don't have, so Mr Kerrin Compton's claim that pollution would increase should not be recorded as such.

The village wide scheme would cost less than only certain roads as there would be less signage and village wide schemes seem to be more successful.

If the County Council support the proposed scheme, there will be a formal consultation giving the residents another opportunity to respond.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kieran Cooper to apply for the whole village scheme.

VOTE: 11 FOR : 0 UNANIMOUS

318 CORRESPONDENCE

None

319 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING

Councillor Deborah Alderwick asked if the parish council wanted to have the WEE bin again at Mill Lane recreation ground. The parish council agreed as it was a great success last year.

She also explained that she has received a leaflet regarding Carbon Literacy training if anyone is interested. She will send the information to the Clerk to pass on.

Councillor Paul Allen expressed concern regarding the number of cars parked on Common Lane, several of which come from the garage in Common Lane and can make the lane difficult to pass. It was agreed to make this an agenda item for the next meeting to discuss.

Councillor Kieran Cooper reported that the Task & Finish group has assessed the bids for an architect for the Lynton Way pavilion project and has agreed to interview three.

Councillor Kevin Cuffley explained that Cambourne Town Council has increased their precept by £150 per year per household due to recent financial issues. With this in mind he wanted to thank the Clerk, Chair and Vice Chair of the Finance & General Purposes committee for all their work with Sawston Parish Council's precept work and keeping the increase to a minimum.

Meeting Closed 8.50pm

Sawston Parish Council		
BACS payments		
Dec-25		
	Description	TO PAY
CoOp	F&GP - Office supplies	£4.95
Red Graphic	Design and print of lamp post poppy (RBL)	£5.00
Talk Mobile	F&GP - Mobile phone contract -staff	£5.95
Talk Mobile	F&GP - Mobile phone contract -staff	£5.95
Talk Mobile	F&GP - Mobile phone contract -staff	£5.95
Amazon	F&GP - Subscription	£8.99
Unity Bank	F&GP - Bank Charges for December	£15.75
Talk Talk	Rec - Mill Lane internet	£19.74
CoOp	F&GP - Office supplies	£21.69
Post Office	F&GP - Stamps	£21.75
Red Graphic	Poppy for lamp post (RBL)	£25.00
Grace Solutions	F&GP - Adhoc IT work	£28.78
YPG	Cemetery chapel electricity for November	£32.49
SCDC	Rec - Recycling bin at Spicers Pavilion	£32.72
YPG	Cemetery Chapel Electric for December	£33.57
Amazon	Staff - Heavy duty disposable gloves for litter picker	£39.99
Travis Perkins	Rec - Rocksalt for office and pavilions	£62.58
XLN	Rec - Spicers Internet	£67.33
EDF	Rec - Spicers gas for November	£70.23
ADT	Rec - Spicers alarm monitoring	£74.17
ADT	Rec - Spicers Alarm 17/12/25 - 16/01/25	£74.17
Initial Washroom	Rec - Nappy unit for pavilion	£78.49
EMG Stapleford	Rec - Fuel for month	£84.20
YPG	F&GP - Office electricity December	£90.96
YPG	F&GP - Office electricity for November	£97.13
N S Landscapes (Hilbery Turf)	Cemetery - Turf for graves	£99.00
NB Plumbing	Rec - Additional call out for boiler at Spicers	£102.00
Community Heartbeat Trust	F&GP - replacement electrodes for defib at Spicers Sports Ground O/N 68 (+ carriage)	£113.94
Honest Employment Law	Staff - HR Compliance for month	£114.00
ADT	Rec - Groundstore Alarm 23/12/25 - 22/01/26	£119.27
YPG	F&GP - Office gas for November	£121.54
ADT	Rec - Groundstore alarm monitoring	£127.50
YPG	F&GP - Mill Lane electricity for December	£129.33
Engie	Rec - Lynton Way pavilion electricity for November	£131.03
Engie	Rec - Lynton way pavilion electricity for December	£131.03
SCDC	Cemetery Rates	£135.00
YPG	Rec - Mill Lane pavilion gas for December	£137.29
YPG	Rec - Mill Lane electricity for month	£140.89
Post Office	F&GP - TV Licence for Mill Lane pavilion	£174.50
NVPC Ltd	F&GP - PAT testing (office and pavilions)	£216.64
YPG	Rec - Spicers Electricity for November	£257.31
YPG	Rec - Spicers gas for November	£262.08
YPG	Rec - Spicers Electricity for December	£268.95
NB Plumbing	Rec - Emergency call out and replace panel on boiler at Spicers pavilion	£294.00
Grace Solutions	F&GP - Monthly fees/subscriptions	£310.67
Source for Business	Rec - Lynton Way pavilion water 1/07/25 - 06/12/2025	£320.31
Lanham & Co	F&GP - Accounts for month	£334.50
Park Vehicle Services	F&GP- Works van MOT	£350.16
Arrow Security Shutters	Rec - Service kitchen shutter at Spicers pavilion (linked to fire alarm system) O/N 88	£354.00
Travis Perkins	Rec - Bulk bag grit sand	£359.56
SCDC	Rec - Spicers Pavilion Rates	£399.00
SLCC	F&GP - Annual subscription (O/N 095)	£442.00
SCDC	Rec - Mill Lane Rates	£454.00
CBS Automotive	F&GP - CanTrack subscription for tractor	£455.00
Prestige Security	Rec - Mill Lane annual intruder alarm monitoring	£462.00
Arrow Security Shutters	Rec - Service garage shutter at Spicers pavilion & additional work to kitchen shutter O/N 89	£468.00
ADT	Rec - Replace alarm panel at Groundstore O/N92 Agreed FP Nov 2025	£737.99
ADT	Rec - Replace groundstore alarm panel (Agreed FP) O/N 92	£737.99
SCDC	F&GP - Office Rates	£786.00
Avocet Cleaning Services	F&GP - Cleaning Contract for month	£1,030.40
DRT Landscapes & Groundworks	Rec - Remove old metal fence and dead hedge at Spicers Sports Ground and replace O/N93 Agreed FP Nov 2025	£6,576.00
Staff Costs	Staff Costs for December 2025	£17,908.31