



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 26 MAY 2026
Held at Mill Lane Pavilion, Mill Lane - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley

Kevin Deeming

David Bard

Deborah Alderwick (7.19pm)

Paul Allen

Colin Groves

Katie O'Bryan

Simon Ward

+ 3 members of public

26 APOLOGIES FOR ABSENCE

Councillor Patrick Thouroude (Personal)

Councillor Samuel Bretz (Personal)

Councillor Paul Smith (Work Commitments)

Councillor Ian Reeves (Personal)

Councillor Kieran Cooper (Work Commitments)

Councillor Brian Milnes (Work Commitments)

It was **proposed** by Councillor Kevin Deeming and **seconded** by Councillor Kevin Cuffley to accept the above apologies.

VOTE: 7 FOR : UNANIMOUS

Councillor Deborah Alderwick arrived 7.19pm.

27 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

Geoff King was welcomed to the meeting. He explained that he is the Chairperson of SAVE, an action group formed by Abington residents in opposition to the proposed Grange Farm new town development. He wished to highlight to the Parish Council that the development would have a significant impact on surrounding villages, including Sawston. SAVE believes there is insufficient evidence to support the proposal and has submitted Freedom of Information requests to SCDC, which have not been successful. He further explained that he is visiting neighbouring parish councils to raise awareness of the issue.

Councillor Kevin Cuffley thanked him for attending and explained the Parish Council did object to the proposal.

Councillor Kevin Cuffley welcomed Councillor Ed Sanders who is the new District Councillor.

He provided an update on Local Government Reorganisation (LGR). He explained that, if central government approves a scheme, an election will take place in May 2027 to form a shadow unitary authority. This shadow authority will operate alongside the existing council for one year, after which it will assume full responsibility for a period of four years.

He also confirmed that there will be no changes to the roles and responsibilities of the Parish Council.

Councillor Kevin Cuffley thanked him for attending.

Councillor Ed Sanders left the meeting 7.40pm.

28 DECLARATIONS OF INTEREST FOR THIS MEETING

None

29 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 12 MAY 2026

The minutes of the Full Parish Council meeting held on 12th May 2026 were read, confirmed, and signed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor David Bard to accept the minutes.

VOTE: 5 FOR : 3 ABS

30 MATTERS ARISING – NEW INFORMATION ONLY

None

31 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

[26/01767/HFUL](#) Single storey rear extension. Dimensions of 4500mm length, 3370mm width, 2650mm height (Further 150mm for skylights). Site address: 2 Deal Grove

It was **proposed** by Councillor David Bard and **seconded** by Councillor Paul Allen to **support** this application.

VOTE: 8 FOR UNANIMOUS

32 TO RECEIVE THE INTERNAL AUDIT REPORT FOR YE2026

The internal audit report was reviewed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kevin Deeming to accept the report.

VOTE: 8 FOR UNANIMOUS

33 TO REVIEW COMPLAINTS PROCEDURE POLICY

The parish council reviewed the Complaints procedure policy.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kevin Deeming to adopt the reviewed policy with no amends.

VOTE: 8 FOR : UNANIMOUS

34 TO REVIEW MEDIA POLICY

The parish council reviewed the Media policy.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kevin Deeming to adopt the reviewed policy with no amends.

VOTE: 7 FOR : 1 ABS

35 TO DISCUSS PARISH COUNCIL INSURANCE POLICY RENEWAL

The Parish Council reviewed the insurance renewal.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves to accept the renewal.

VOTE: 8 FOR : 0 UNANIMOUS

36 TO DISCUSS PARISH COUNCIL VEHICLE INSURANCE POLICY RENEWAL

The Parish Council reviewed the vehicle insurance renewal.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kevin Deeming to accept the renewal.

VOTE: 8 FOR : 0 UNANIMOUS

37 TO DISCUSS THE SALE OF THE OLD WORKS VAN

The Clerk explained the old works van has been sold and the money will be transferred by the end of the week.

38 TO DISCUSS THE POSSIBILITY OF INSTALLING SOLAR LIGHTS ON FOOTPATH PAST RAILWAY CROSSING TO WHITTLESFORD

Councillor Paul Allen has been exploring the possibility of installing solar lighting along this footpath. He has identified a company willing to carry out a survey at no cost and subsequently provide a quotation for the works. It was agreed that he would proceed with arranging the survey and obtaining the quote.

39 TO DISCUSS QUOTES FOR EXTENSION AND ACCESS TO MILL LANE RECREATION GROUND CAR PARK

The Clerk explained that she had obtained two quotes for this work so far –

- £29,310.00 (inc VAT)
- £39,445.10 (inc VAT)

This was discussed at length and agreed to look into possible funding and maybe budget for the next financial year.

VOTE: 8 FOR : 0 UNANIMOUS

40 TO DISCUSS CONSIDERATION OF HEDGE LAYING ON BOUNDARY AT BUTLERS GREEN

This item will be deferred to the next meeting when Councillor Brian Milnes will be in attendance.

41 CORRESPONDENCE

None

42 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor Deborah Alderwick asked if the Parish Council should look into somewhere they could install air conditioning units for people to stay cool (like the winter warm hubs). This was discussed and she was asked to contact the vicar at St Mary's church.

Gerry Holloway has spent the last 40 years organising the Sawston Fun Run and it was agreed to organise a framed certificate to thank him and show the Parish Council's appreciation for all his hard work.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Kevin Deeming to go into camera.

VOTE: 8 FOR : UNANIMOUS

43 TO DISCUSS SKATE PARK AT LYNTON WAY RECREATION GROUND

The Clerk explained that she is waiting for the asbestos test results on the new soil. As soon as the results are received—and provided they are satisfactory—the skate park will be reopened.

Councillor Katie O'Bryan thanked the Clerk for all her work with rectifying this.

Meeting Closed 8.30pm

DRAFT