



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 23 June 2026
Held at Mill Lane Pavilion, Mill Lane - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley

Kieran Cooper

David Bard

Kevin Deeming

Paul Allen

Samuel Betz

Deborah Alderwick

+ 1 member of public

65 APOLOGIES FOR ABSENCE

Councillor Colin Groves (Personal)

Councillor Brian Milnes (Work Commitments)

Councillor Ian Reeves (Personal)

Councillor Patrick Thouroude (Personal)

Councillor Paul Smith will be late due to work commitments

Councillor Katie O'Bryan (Personal)

Councillor Simon Ward (Personal)

It was **proposed** by Councillor David Bard and **seconded** by Councillor Kieran Cooper to accept the above apologies.

VOTE: 7 FOR : UNANIMOUS

66 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

67 DECLARATIONS OF INTEREST FOR THIS MEETING

None

68 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 09 JUNE 2026

The minutes of the Full Parish Council meeting held on 9th June 2026 were read, confirmed, and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Paul Allen to accept the minutes.

VOTE: 4 FOR : 3 ABS

69 MATTERS ARISING – NEW INFORMATION ONLY

None

70 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

[26/02214/HFUL](#) Single storey side/rear extension and internal alterations at 16 St Marys Road.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Paul Allen to **support** this application.

VOTE: 7 FOR UNANIMOUS

Street Naming & Numbering Notification.

[26/00151/INFSDC](#) Change Of Use To An Agricultural Building Into Commercial At Deal Business Park, Cambridge Road, Sawston

It was **proposed** by Councillor David Bard and **seconded** by Councillor Paul Allen not to comment as the plan cannot be located on the website, cannot be accessed.

VOTE: 7 FOR UNANIMOUS

71 TO DISCUSS CONTRACT FOR NEW PAVILION AT LYNTON WAY

Councillor Kieran Cooper explained there was a question from a Councillor regarding the current draft contract with regards to the M&E consultant and if the Parish Council needed to pay additional costs for this at this early stage in the project. This was discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley not to add the M&E consultant at this stage.

VOTE: 7 FOR UNANIMOUS

72 TO DISCUSS TREE QUOTES FOLLOWING TREE SURVEY

This will be deferred as the Clerk is awaiting a third quote.

73 UPDATE ON MILL LANE PAVILION

The Clerk received an update/report on the movement at Mill Lane pavilion.

The Structural Engineering company has now been monitoring the floor slab for around eight months, this monitoring consists of spot measurements in thirty locations, and they can report that the floor has moved, and continues to do so, they are not huge differences but remain recordable. They have not monitored the changing room floor, but damage is apparent to the partitions built up from the slab, so they feel it's reasonable to assume this floor is also subject to movement.

In their opinion the most likely cause of the movement is a combination of poor construction techniques coupled with a poor choice of materials. Their suggestion would be to break out the existing floor and replace it with a correctly designed replacement. To avoid excessive excavation the new reinforced concrete floor slab could be supported on a number of pads, taken down to the underlying Chalk subsoil.

They do not believe any type of surface treatment, levelling compounds, will work as the floor beneath will continue to move leading to cracking of whatever is placed on top.

This was discussed at length.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to send the Lawyer the reports and ask them to start legal action.

VOTE: 7 FOR : UNANIMOUS

74 TO DISCUSS PLAY EQUIPMENT QUOTES

After the recent ROSPA inspection, it was advised to repair the wetpour at Lynton Way recreation ground. The cost for the repair is £6,471.18.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kevin Deeming to accept the quote and repair.

VOTE: 7 FOR : UNANIMOUS

75 TO DISCUSS ZERO CARBON COMMUNITIES GRANT SCHEME

The Zero Carbon Communities Grant Scheme is now open for applications. Grants of between £2,000 and £19,500 are available and projects must reduce carbon emissions.

Councillor Kevin Deeming explained the Parish Council should apply for the possible EV charging at Mill Lane pavilion but would have to put maybe up to £8k into the project. The Clerk is still waiting for the ground report from a structural engineer and will chase this as this information is required before applying.
This will be an agenda item for 14th July

76 CORRESPONDENCE

Thank you email from Circus – noted.

77 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Stapleford Parish Council asked if Sawston Parish Council will apply for a joint LHI to reduce the speed limit on A1301 from Bridge end to the bypass by traffic lights. This will be made an agenda item for 14th July.

Councillor Kevin Cuffley gave an update from his recent meeting with the police. Reported crime is low in Sawston as not all crimes are reported. It is important that all crimes are reported on 101 or online so the police can react to problem areas.

Member of public left.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor David Bard to go into camera.

VOTE: 7 FOR : UNANIMOUS

78 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH MEETING HELD ON 26 MAY 2026 (NON-PUBLIC)

The minutes of the Full Parish Council meeting held on 26 May 2026 were read, confirmed, and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Kevin Deeming to accept the minutes.

VOTE: 7 FOR : UNANIMOUS

79 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH MEETING HELD ON 09 JUNE 2026 (NON-PUBLIC)

The minutes of the Full Parish meeting held on 09 June 2026 were read, confirmed, and signed.

It was **proposed** by Councillor Kevin Deeming and **seconded** by Councillor David Bard to accept the minutes.

VOTE: 7 FOR : UNANIMOUS

Meeting Closed 8.10pm