



# SAWSTON PARISH COUNCIL

**MINUTES of the ANNUAL PARISH MEETING HELD ON TUESDAY 06 MAY 2025**  
**Held at Mill Lane Pavilion - Meeting commenced at 7.30 pm**

## **PRESENT:**

**Parish Clerk** Jo Keeler  
**Assistant Clerk** Clare Speed  
**Councillors**

Kevin Cuffley

Ian Reeves

Brian Milnes

David Bard

Anand Pillai (Arrive 7.35pm)

Kieran Cooper

Colin Groves

Paul Smith

Deborah Alderwick

- + 16 members of public/Community/Business Groups
- + Peter Fane – County Council
- + Lawrence Damary-Homan – County Council

## **1 REFRESHMENTS AND OPEN/INFORMAL DISCUSSIONS WITH VILLAGE CLUBS AND ORGANISATIONS SUPPORTED BY POSTERS OR DISPLAYS**

The following groups/organisations were present.

- SSYI
- Challis Trust
- Sawston Village History Society
- Age UK
- East Anglia Air Ambulance
- Magpas Air Ambulance

## **2 WELCOME AND INTRODUCTION (7.30PM)**

Councillor Kevin Cuffley opened the meeting by welcoming everyone and thanked the groups and community organisations for attending.

He welcomed Peter Fane and Lawrence Damary-Homan – County Councillors.

He then went on to explain the current projects the Parish Council has including the Lynton Way pavilion project. The Parish Council has a working group for this project and the plan is to demolish and rebuild the pavilion on a larger scale hopefully to include a larger community room and if funds allow, a specific room for the youth group (SSYI). Councillor Kieran Cooper is currently putting together a design brief on information we have collected from youth and sports groups. Councillor Kieran Cooper explained that we have quite substantial funds from this project with money the Parish Council has saved, \$106 money from the two developments on Babraham Road and funding from Cambs FA.

The Parish Council is intending to install a new skate park on Lynton Way. The Clerk has had the relevant assessments done and the funding is in place. She is waiting for the skate park company to create the design and then there will be a public consultation.

Councillor Kevin Cuffley explained that the Parish Council is still waiting for more information on the Unitary Council and what the impact may be on the Parish Council.

He thanked all the staff and Councillors for their hard work in the last year.

He welcomed Councillor Brian Milnes to give an update. Councillor Brian Milnes explained he is no longer a County Councillor but will continue to be a Parish Councillor and will be a District Councillor until at least 2026. He introduced Mr Peter Fane and Mr Lawrence Darmary-Homan as the new County Councillors for Sawston and Shelford. He went on to explain that currently there is a two-tier system in local government – District and County Councils each with separate responsibilities. A Unitary Council will bring all the services together. It is currently in the consultation phase due to finish in November this year so expect a response from government February 2026.

There were no further questions and Councillor Kevin Cuffley thanked him for his update.

**3 APOLOGIES FOR ABSENCE**

Patrick Thouroude - Personal

Neil Reid – Personal

**4 TO CONFIRM AND SIGN THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 07 MAY 2024**

The minutes of the Annual Parish Meeting Parish Council meeting held on 07 May 2025 were read, confirmed, and signed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Brian Milnes to accept the minutes.

**VOTE: 9 FOR : 0 AGAINST UNANIMOUS**

**5 ANNUAL CHAIR REPORT**

This was available at the meeting and has been distributed to all houses in the village. It is also available from the Parish Council office.

**6 COUNCILLOR ATTENDANCE RECORD 2024/2025**

This is on the Parish Council website and available from the Parish Council office.

**7 UPDATE BY COUNTY COUNCILLORS**

This is on the Parish Council website and available from the Parish Council office.

**8 UPDATE BY DISTRICT COUNCILLORS**

This is on the Parish Council website and available from the Parish Council office.

**9 QUESTION AND ANSWERS FROM PUBLIC**

A resident asked if anything could be done with the graffiti on the electrical/broadband boxes in the village.

The Clerk explained that the Clerks are currently looking at getting the graffiti removed.

A resident asked if the Parish Council could plant more trees in the village, he did not feel there were enough. The Clerk explained that the Parish Council does apply for trees when available and will replace trees where necessary. The Parish Council cannot just plant trees as they need to seek permission from the County Council if they are on verges and there are already many trees on Parish Council land. The resident was asked to send the Clerk a list of areas he thinks trees can be planted and the Clerk will investigate.

A resident also asked about the lack of bus stops on Babraham road near the two new estates. Lawrence Damary-Homan said he would investigate this and understands the residents concerns.

Councillor Kevin Cuffley thanked everyone for attending and welcomed all to visit the organisations that have attended.

**Meeting closed 8.15 pm**