
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB

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Dear All

FULL PARISH COUNCIL MEETING

You are summoned to the meeting of the Full Parish Council to be held **at Spicers Pavilion on Cambridge Road Tuesday 14 April 2026 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely



Joanne Keeler (Mrs)
Parish Clerk
09 April 2026

A G E N D A

- 383 Apologies for absence
- 384 Public Participation Time (15 Minutes allowed) *
- 385 Declarations of Interests for this meeting
- 386 Update from County Councillors
- 387 Update from District Councillors
- 388 To confirm and sign the minutes of the Full Parish Council meeting held on 24 March 2026
- 389 To present the notes from the Task & Finish meeting held on 8 April 2026
- 390 Matters arising – new information only
- 391 Planning Applications and associated matters
 - [26/00978/HFUL](#) Proposed greenhouse at 71 Evans Way Sawston Cambridgeshire
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/00978/HFUL>
 - [26/01031/HFUL](#) Two storey side extension and single storey rear extension at 114 Woodland Road Sawston
<https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/26/01031/HFUL>
 - [26/00916/HFUL](#) Single storey extension to rear at 12 The Baulks Sawston
<https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/26/00916/HFUL>
 - [26/0324/TTCA](#) Request to remove a Magnolia tree at 5 Mill Lane Sawston

[26/0332/TTPO](#) Urgent 5-day notice to fell Lime on Mill Lane Recreation Ground Sawston due to extensive decay at base of trunk by Fungus Kretzschmaria deusta which is extremely dangerous in Lime and causes sudden catastrophic failure

Information

[26/00895/CL2PD](#) Only New externally mounted AC unit at 41 Stanley Webb Close
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/00895/CL2PD>

- 392 To review accounts for March 2026
- 393 To discuss internal audit quotes
- 394 To discuss reporting in the Sawston Scene
- 395 To review Records Management & Disposal policy
- 396 To review Equal Opportunity & Dignity at Work policy
- 397 To discuss Neighbourhood Plan
- 398 Correspondence:
- 499 Councillors issues and Agenda items for next meeting

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

- 400 To confirm and sign the minutes of the Full Parish Council meeting (Non Public) held on 24 March 2026
- 401 To discuss potential cost for Lynton Way pavilion project

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *